



## **BOOK FAIR REGULATIONS**

### **OFF-LOADING AND SET UP**

On Thursday, 28th November, from 9:00 a.m. to 4:00 p.m., access to the fair venue will be strictly limited to Exhibitors and the organization team. No other individuals will be permitted entry during this time. Please ensure all parcels are clearly labeled for identification.

### **BREAKDOWN AND COLLECTION DETAILS**

Sunday, 1st December, from 3:00 p.m. onwards. The hall must be completely cleared by 6:00 p.m. Please note that the Fair Committee will not be liable for any merchandise left behind or not collected on time.

Location: Fundación Carlos de Amberes, C/ Claudio Coello 99, Madrid 28006.  
Parcel delivery should be directed to the main entrance.

- Participation is exclusively reserved for ILAB-affiliated members.
- Only registered booksellers are authorized to manage sales at their stands.
- All exhibitors are required to guarantee the authenticity of items offered for sale.
- Books purchased by exhibitors at the fair cannot be resold within the fair.
- All books must have clearly visible price tags.
- Books taken out of the fair during the event must be packed and sealed by the seller.
- Exhibitor identification will be issued on Thursday, 28th November, starting at 9:00 a.m. Access to stands is conditional upon full payment of booth fees in advance.
- Access to the fair premises during setup and breakdown is restricted to exhibitors and the organization's technical support team.
- The breakdown and collection of booths will start on Sunday, 1st December from 3:00 p.m. and must be completed by 6:00 p.m.
- Exhibitors are responsible for insuring their exhibited items.
- The organization will supply bags, labels, identifications, and invitations to all exhibitors.